



Office of Financial Aid

800 W Campbell Rd SSB22 Richardson, TX 75080

972-883-2941 ph | 972-883-6803 fax

financial-aid@utdallas.edu

2024-2025 Dependents Verification Cover Sheet

On your FAFSA or TASFA, you indicated that you provide more than half of the support for your children or other dependents. To verify this information, please select the appropriate boxes below to indicate your source of income and method of support. Also submit the corresponding supplemental documentation.

Please note that additional documentation may be required upon review of your request. If additional documentation is needed, we will notify you by sending an email to your UT Dallas email address

Once we have received all the required documentation, please allow our office up to 3 weeks to review and process the documents submitted.

Student Information	
Name (Last, First, Middle Initial)	UTD ID
My source of income is:	
Check all boxes that apply to your situation. For each box, please submit documentation that covers a period of 3 consecutive months	
<input type="checkbox"/> Employment <ul style="list-style-type: none"> Proof of income (tax returns, W-2s, paystubs, 1099-MISC, etc.) 	
<input type="checkbox"/> Child Support <ul style="list-style-type: none"> Copy of court order/divorce decree or proof of payment 	
<input type="checkbox"/> Temporary Assistance for Needy Families (TANF), Supplemental Nutrition Assistance Program (SNAP), or other Federal assistance programs <ul style="list-style-type: none"> Documentation of the Federal Assistance Program (ID cards, receipts, etc.) 	
I support my dependent by providing:	
Check all boxes that apply to your situation. For each box, please submit documentation that covers a period of 3 consecutive months	
<input type="checkbox"/> Rent or Utilities <ul style="list-style-type: none"> Leases, utility contracts or other rental/mortgage agreements 	
<input type="checkbox"/> Childcare/daycare <ul style="list-style-type: none"> Childcare/daycare contracts/agreements and receipts 	
<input type="checkbox"/> Insurance or Medicaid <ul style="list-style-type: none"> Documentation of coverage (ID cards, paid expenses etc.) 	

With few exceptions, you are entitled on your request to be informed about the information UTD collects about you. Under Sections 552.021 and 552.023 of the Texas Government Code, you are entitled to receive and review the information. Under Section 559.004 of the Texas Government Code, you are entitled to have UTD correct information about you that is held by us and that is incorrect.



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I have a child/dependent(s) and will submit documentation other than that listed above

- A letter indicating your situation and documentation that shows you provide more than half of the dependent(s)' financial support for a period of three consecutive months

If you do not provide more than half of the support for your child/dependent, you must return to the FAFSA and change your answer to question 5 and have your parents provide their information.

Signature and Certification

By signing this worksheet, I certify that all of the information provided above is complete and correct.

Student Signature _____ Date _____

Please submit your completed worksheet with handwritten (not typed) signatures to the Financial Aid Uploader tool at: <https://finaid.utdallas.edu/forms>